

**DATE:** October 23, 2024  
**TO:** 911 Emergency Response Advisory Committee  
**FROM:** Jenn Felter, Communications Manager, Washoe County 775/333-7017,  
[jfelter@washoecounty.gov](mailto:jfelter@washoecounty.gov)  
**THROUGH:** Sheriff Darin Balaam, Washoe County Sheriff's Office  
**SUBJECT:** REQUEST TO FUND/REIMBURSE NENA AND APCO MEMBERSHIP FOR WASHOE COUNTY SHERIFF'S OFFICE: A review, discussion and possible action to approve, deny or otherwise modify this request to fund/reimburse the costs associated with the 2024 annual membership fees for NENA and APCO group memberships to Washoe County Sheriff's Office Communications Center [PSAP]1 Solution] for an amount NOT TO EXCEED: **\$3,511.00.**

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### **SUMMARY**

**NENA and APCO Membership for Washoe County Sheriff's Office Communications Center [PSAP]** (Public Safety Answering Point); [for possible action] – A review, discussion, and possible action to approve, deny or otherwise modify a request to fund/reimburse for the costs associated with the annual NENA and APCO group memberships (January – December 2024) for Washoe County Communications Center [PSAP] for a total cost not to exceed: **\$ 3,511.00.**

### **NRS APPLICABLE:** *NRS 244A.7645*

Provides approval of costs associated with purchasing, leasing or renting the equipment and software necessary to operate the enhanced telephone system, including, without limitation, equipment and software that identify the number or location from which a call is made, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

### **STAKEHOLDER REVIEW(s)**

Stakeholders are the area primary Public Safety Answering Points (PSAP) – Washoe County Sheriff's Office Communications, City of Sparks Emergency Communications and City of Reno Public Safety Dispatch, and each PSAP's contracted Agencies.

## **PREVIOUS ACTION BACKGROUND**

In November of 2023 the E-911 Committee approved this annual membership reimbursement for Washoe County Communications Center [PSAP] in an amount that did NOT TO EXCEED: **\$3,388.00.**

## **FISCAL IMPACT**

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

## **RECOMMENDATION**

It is recommended that the E911 Emergency Response Advisory Board approve the request as presented by Washoe County Sheriff's Office Communications Center, to fund the reimbursement for the annual memberships for both Nationally recognized dispatch organizations in the amount NOT TO EXCEED: **\$3,511.00.**

## **POSSIBLE MOTION**

Move to approve that the E911 Emergency Response Advisory Board approve the request presented by Washoe County Sheriff's Office Communications Center, to fund the reimbursement for the annual memberships for both nationally recognized dispatch organizations in the amount NOT TO EXCEED: **\$3,511.00.**



APCO International ♦ 351 North Williamson Blvd. ♦ Daytona Beach, FL 32114

**ANNUAL DUES INVOICE**

**Federal ID Number 63-0461885**

APCO INTERNATIONAL INC.  
 351 NORTH WILLAMSON BLVD.  
 DAYTONA BEACH, FLORIDA 32114  
 888-APCO9-1-1 OR 386-322-2500

Jenn Felter  
 Washoe County Sheriff's Office  
 911 E Parr Blvd  
 Reno, NV 89512-1014

Statement Date: 10/23/2024  
 P.O. Number: \_\_\_\_\_  
 Agency ID: 300201  
 Invoice #: 1131362

**Total Amount Due:** \$1,861.00  
 Payable in US Funds

**You are being billed for: 2025 APCO Membership Dues (January 1 - December 31)**

Note: Return invoice with remittance.

Group Membership	Description	Amount
Group Membership 26 - 50 staff (Tier 1)	\$1861. Group Memberships 15 full and 35 online memberships. Full and Online members have different benefits and discounts, see APCO's membership pages for more information.	\$1,861.00

**Amount Paid** **\$0.00**  
**Amount Due** **\$1,861.00**  
 Payable in US Funds

Verify your organization and members at [myapcointl.org/MyOrganization](http://myapcointl.org/MyOrganization).

<p>You can now pay your invoice online! Easy as 1, 2, 3...</p> <ol style="list-style-type: none"> <li>1. Login into <a href="http://myapcointl.org/MyInvoices">myapcointl.org/MyInvoices</a> and</li> <li>2. Scroll down to "<i>My Organization's Group Membership Invoices.</i>"</li> <li>3. Click Add to Cart and go through the cart.</li> </ol> <p>Or pay by check and mail to: APCO International, Attn: Member Dues, 351 North Williamson Blvd., Daytona Beach, FL 32114</p>	<p><b>Donations:</b></p> <p>Silent Key: \$ _____</p> <p>Sunshine Fund: \$ _____</p> <p>Please add this to your total amount due.</p>
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*Please retain a copy for your records and mail invoice with payment.*

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# NENA: THE 9-1-1 ASSOCIATION

PO Box 37151 | Baltimore, MD 21297-3151 | 202.466.4911 | Fax 202.618.6370



## Dues Invoice

Date	Invoice #
10/1/2024	300082284

Bill To
Jenn Felter Washoe County Sheriff's Office 5195 Spectrum Blvd Reno, NV 89512-3904 United States

NENA Member Information
Jenn Felter Washoe County Sheriff's Office 5195 Spectrum Blvd Reno, NV 89512-3904 United States

Mailing a **purchase order**? Send to:  
NENA, 1700 Diagonal Road, Ste 500  
Alexandria VA 22314

PO	Due
	12/31/2024

Description	Amount
Public Sector 2	\$1,650.00
<b>Total</b>	<b>\$1,650.00</b>
<b>Balance Due</b>	<b>\$1,650.00</b>

Visit [nena.org](http://nena.org) to pay by check or credit card | Make checks payable to NENA | Remit invoice # with payment

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